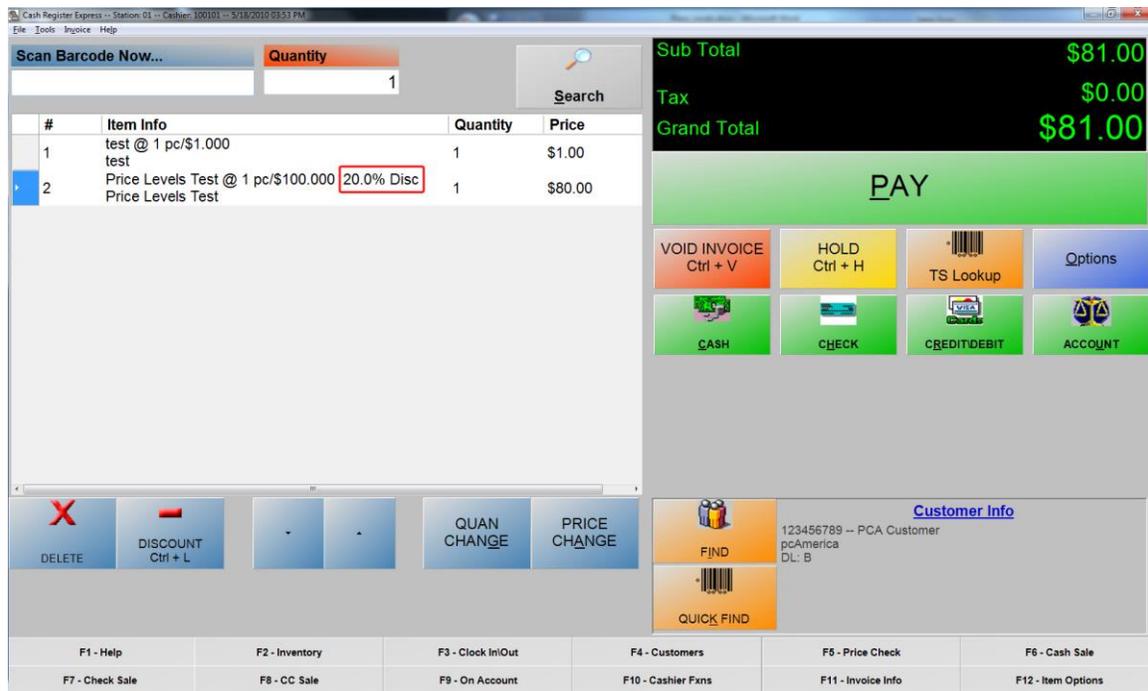


Price Levels



The screenshot displays the 'Cash Register Express' software interface. At the top, there's a menu bar with 'File', 'Tools', 'Invoice', and 'Help'. Below the menu is a 'Scan Barcode Now...' button and a 'Quantity' input field with the value '1'. A search bar is also present.

#	Item Info	Quantity	Price
1	test @ 1 pc/\$1.000 test	1	\$1.00
2	Price Levels Test @ 1 pc/\$100.000 20.0% Disc Price Levels Test	1	\$80.00

On the right side, a summary box shows:

- Sub Total: \$81.00
- Tax: \$0.00
- Grand Total: \$81.00

Below the summary is a large green 'PAY' button. Underneath are several smaller buttons: 'VOID INVOICE Ctrl + V', 'HOLD Ctrl + H', 'TS Lookup', 'Options', 'CASH', 'CHECK', 'CREDIT/DEBIT', and 'ACCOUNT'.

At the bottom, there are more buttons: 'DELETE', 'DISCOUNT Ctrl + L', 'QUAN CHANGE', and 'PRICE CHANGE'. A 'Customer Info' section shows '123456789 -- PCA Customer', 'pcAmerica', and 'DL: B'. There are also 'FIND' and 'QUICK FIND' buttons.

The bottom-most part of the screen features a grid of function keys: F1 - Help, F2 - Inventory, F3 - Clock In/Out, F4 - Customers, F5 - Price Check, F6 - Cash Sale, F7 - Check Sale, F8 - CC Sale, F9 - On Account, F10 - Cashier Fxns, F11 - Invoice Info, and F12 - Item Options.

Price levels can be used in a variety of ways, some of which include:

- If you want to limit which items get discounted for certain customers.
- To have specific discounts for certain customers.

Setting up Price Levels - Customers

Manager

Options

1. Select the **Manager** or **Options** button.
2. Enter the administrator password (default: admin) where applicable.
3. Select **Customer Maintenance** from the **Administrative** screen

4. Select the customer that we will be setting up this special discount for. If no customer exists select **Add** and then enter a **Customer #, First and Last Name**.
5. Under **Price Level** select a price level for this customer (**Level B**).

Note: It is highly recommended to not use the Price Level A for any customer as the cash customer is defaulted to use it. If you setup a Price Level for level A then it is possible that all your cash customers will receive a discount.

Setting up Price Levels - Inventory

Manager

Options

1. Select the **Manager** or **Options** button.
2. Enter the administrator password (default: admin) where applicable.
3. Select **Inventory Maintenance** from the **Administrative** screen

The screenshot shows the 'Inventory Maintenance' window for an item named 'Price Levels Test'. The 'Price Levels' tab is selected and highlighted with a red box. The interface includes a table of price levels and several action buttons.

Level	Amount	Percent	Enabled
A	\$100.00	0.00%	No
B	\$80.00	20.00%	Yes
C	\$100.00	0.00%	No
D	\$100.00	0.00%	No
E	\$100.00	0.00%	No
F	\$100.00	0.00%	No
G	\$100.00	0.00%	No

Below the table, the 'Price Level B' is selected, and the 'Enable' button is highlighted with a red box. Other buttons like 'Add', 'Save', 'Transfer', 'Instant PO', 'Duplicate', 'Delete', and 'Exit' are also visible.

4. Bring up the Inventory item that will be discounted.
5. Select the **Price Levels** tab.
6. Select a price level and then enter a **Percent**, it will then calculate the total amount that will charge the customer with that price level.
7. Select **Enable**.
8. Select **Save**.

Note: Repeat Steps 4 through 8 on every single item in your inventory that you would like to be discounted.

Using Price Levels

The screenshot displays the Cash Register Express software interface. The main window shows an invoice with the following items:

#	Item Info	Quantity	Price
1	test @ 1 pc/\$1.000 test	1	\$1.00
2	Price Levels Test @ 1 pc/\$100.000 Price Levels Test	1	\$80.00

The item "Price Levels Test @ 1 pc/\$100.000" has a "20.0% Disc" applied to it, which is highlighted with a red box. The right side of the interface shows the totals:

Sub Total	\$81.00
Tax	\$0.00
Grand Total	\$81.00

Below the totals, there is a "PAY" section with buttons for payment methods: CASH, CHECK, CREDIT/DEBIT, and ACCOUNT. There are also buttons for VOID INVOICE, HOLD, TS Lookup, and Options. At the bottom, there is a "Customer Info" section showing customer details: 123456789 -- PCA Customer, pcAmerica, DL: B. A keyboard shortcut menu is visible at the bottom of the screen with options like F1 - Help, F2 - Inventory, F3 - Clock In/Out, F4 - Customers, F5 - Price Check, F6 - Cash Sale, F7 - Check Sale, F8 - CC Sale, F9 - On Account, F10 - Cashier Fxns, F11 - Invoice Info, and F12 - Item Options.

1. Select the customer that we created earlier.
2. Add the items to the invoice, you will then see that the items that have the price level enabled will be discounted.