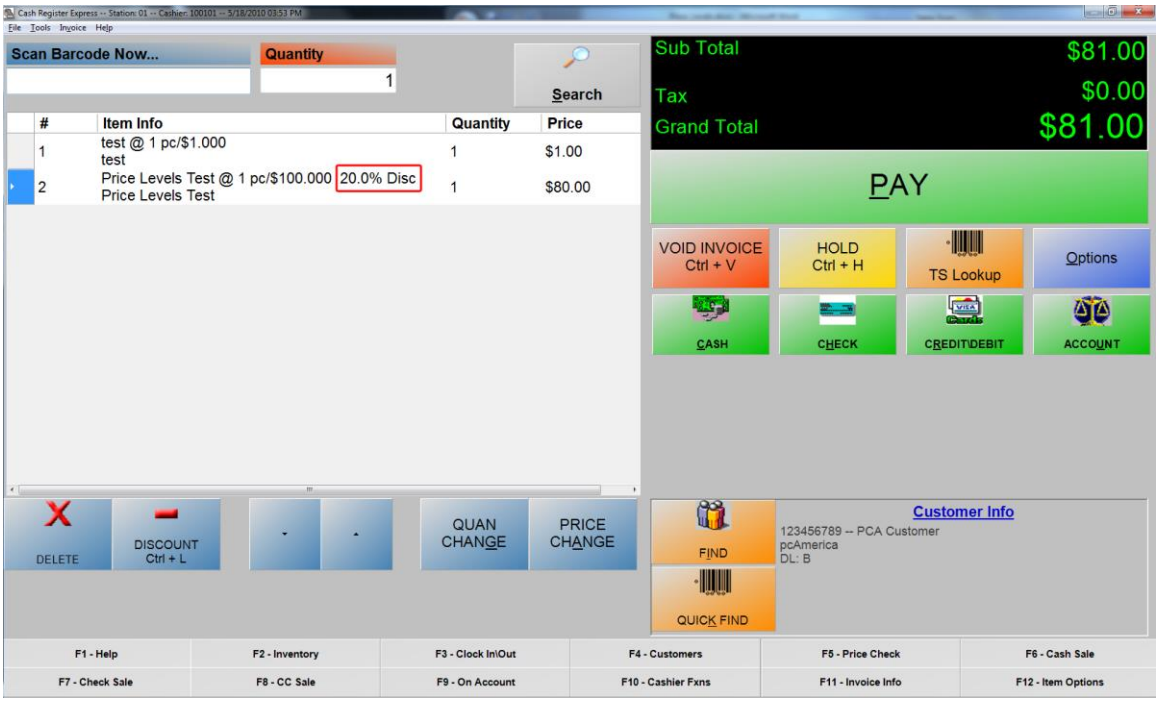
pcAmerica
Retail and Restaurant Solutions

One Blue Hill Plaza, 16th Floor, PO Box 1546
Pearl River, NY 10965
1-800-PC-AMERICA, 1-800-722-6374
(Voice) 845-920-0800 (Fax) 845-920-0880

Price Levels



Price levels can be used in a variety of ways, some of which include:

- If you want to limit which items get discounted for certain customers.
- To have specific discounts for certain customers.

Setting up Price Levels - Customers

<table>
<tr>
<td>
</td>
<td>1. Select the Manager or Options button.

2. Enter the administrator password (default: admin) where applicable.

3. Select Customer Maintenance from the Administrative screen</td>
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<td>4. Select the customer that we will be setting up this special discount for. If no customer exists select Add and then enter a Customer #, First and Last Name.

5. Under Price Level select a price level for this customer (Level B).</td>
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<td>Note: It is highly recommended to not use the Price Level A for any customer as the cash customer is defaulted to use it. If you setup a Price Level for level A then it is possible that all your cash customers will receive a discount.</td>
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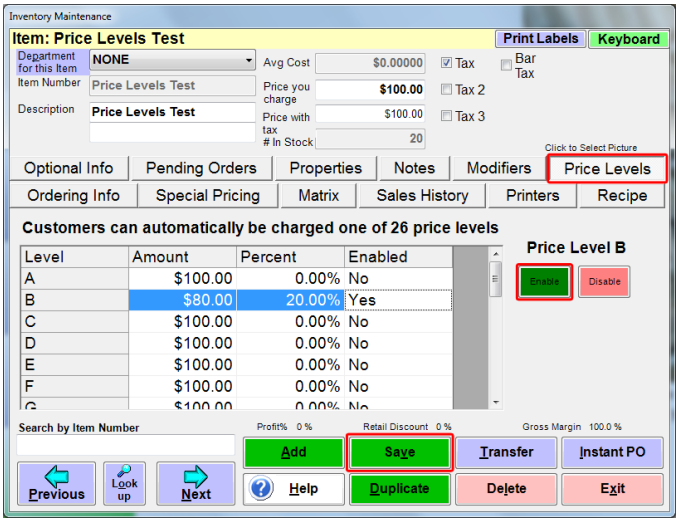
Setting up Price Levels - Inventory

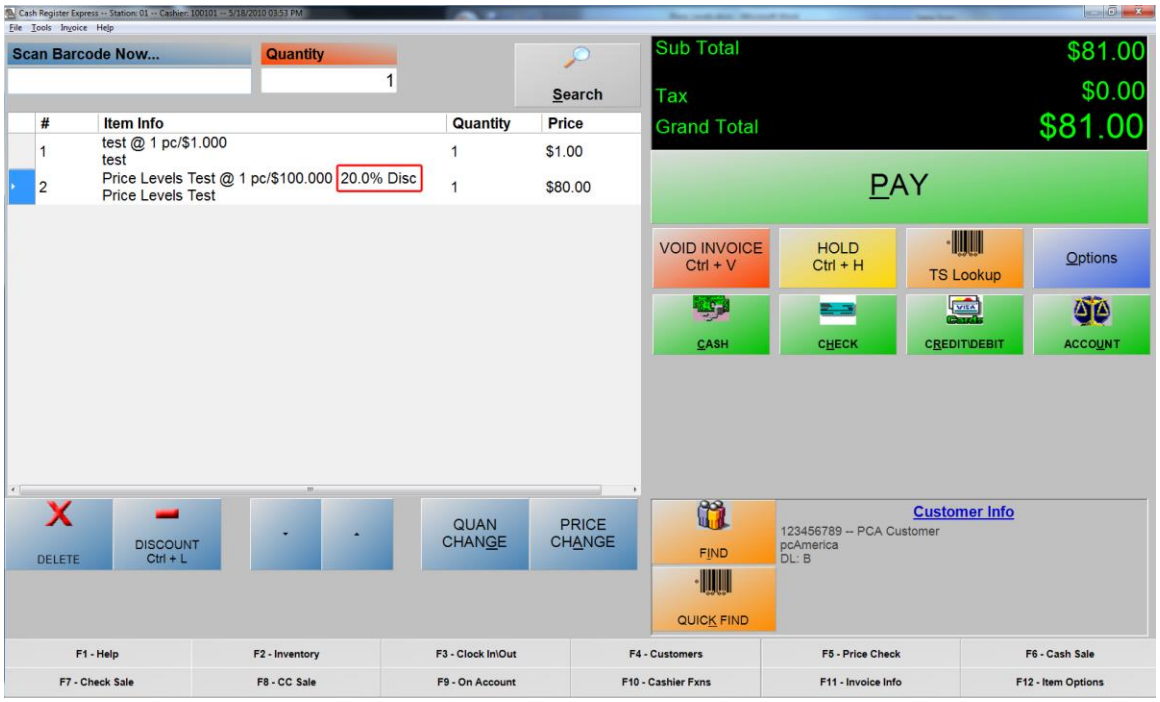
1. Select the **Manager** or **Options** button.
2. Enter the administrator password (default: admin) where applicable.
3. Select **Inventory Maintenance** from the **Administrative** screen



4. Bring up the Inventory item that will be discounted.
5. Select the **Price Levels** tab.
6. Select a price level and then enter a **Percent**, it will then calculate the total amount that will charge the customer with that price level.
7. Select **Enable**.
8. Select **Save**.

Note: Repeat Steps 4 through 8 on every single item in your inventory that you would like to be discounted.

Using Price Levels



1. Select the customer that we created earlier.

2. Add the items to the invoice, you will then see that the items that have the price level enabled will be discounted.