

LevelUP Processing Configuration and Usage in CRE and RPE (Counter Service Only)



Cash Register Express and Restaurant Pro Express have the ability to utilize the LevelUP Mobile payment processor. This processor is used via a smartphone where a QR code is generated on the device and the code is then scanned by a barcode scanner in CRE/RPE, closing the transaction.

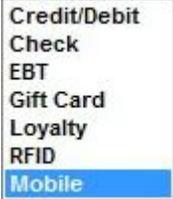
Prerequisites to be met Before Configuring CRE/RPE to use the LevelUP Payment Processor

1. You MUST have the LevelUp application installed on your smartphone.
2. You must have the following information (provided from LevelUP):
 - Primary URL
 - Username
 - Password
 - Merchant Number
 - Location ID
3. You MUST be using Cash Register Express OR Restaurant Pro Express (with counter service). Table service is not supported with this processor.
4. You MUST have a 2D Barcode Scanner installed to scan QR codes. For a list of 2D Barcode Scanners that are supported please see:
 - <http://faq.pcamerica.com/hardware/barcodescanners>

After the above is done we will then need to do the following in CRE/RPE:

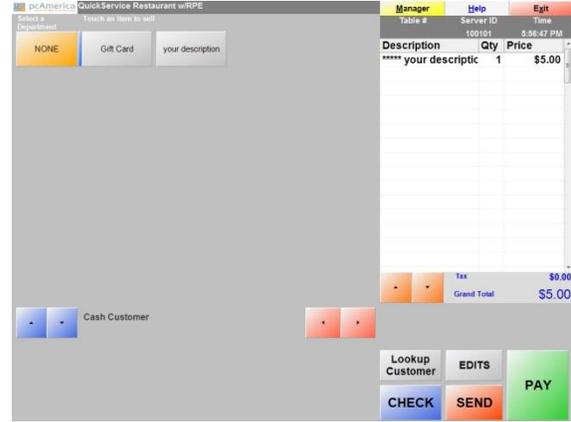
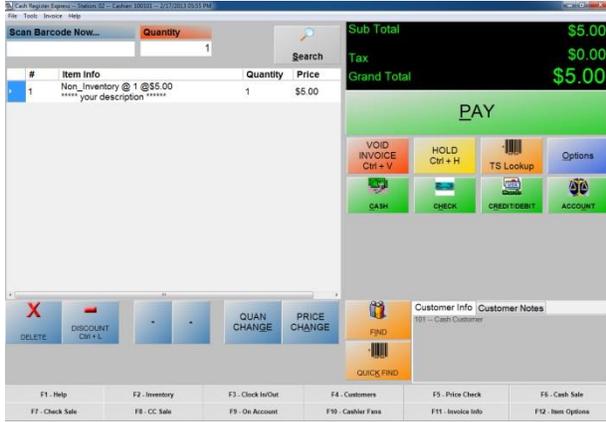
- [LevelUP Processing Configuration](#)
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LevelUP Processing Configuration

 	<ol style="list-style-type: none"> 1. Select the Manager or Options button. 2. Enter the administrator password (default: admin) where applicable. 3. Select Setup then, Setup Screen. 4. Select the Payment Processing tab.
	<ol style="list-style-type: none"> 5. Select Mobile as the processor type to configure.
<p>Payment Processor</p> <p>LevelUp ▼</p> <p>Primary URL</p> <p>https://api.thelevelup.com/v13</p> <p>Username</p> <p>pcamerica@thelevelup.com</p> <p>Password</p> <p>*****</p> <p>Authenticate</p> <p>Location ID</p> <p>5569-1234 Test Street BOSTON ▼</p>	<ol style="list-style-type: none"> 6. Using the dropdown under Payment Processor, select LevelUP. 7. The Primary URL should already be populated. 8. For Username, enter the Username provided to you from LevelUP (this is usually an email address). 9. For Password, enter the Password provided to you from LevelUP. 10. Select Authenticate. 11. For LocationID, select the LocationID generated after authentication, from the dropdown.

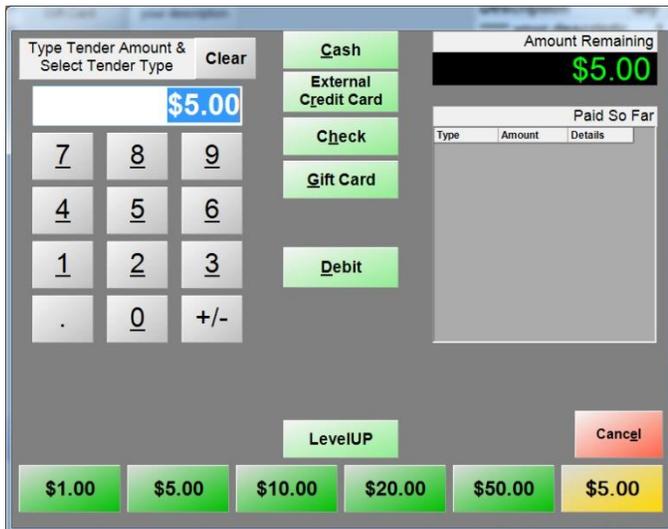
12. When done configuring LevelUP select **Update**.

Processing Transactions with LevelUP

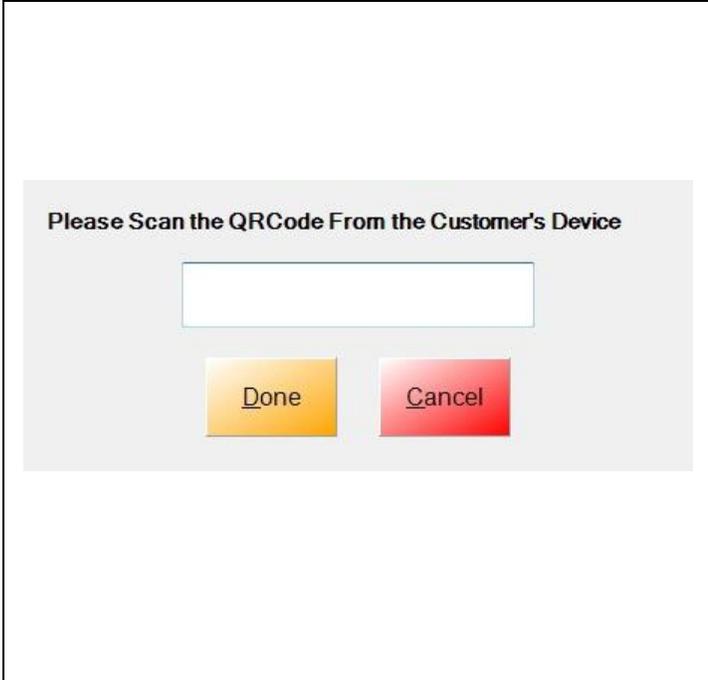


1. After setting up the LevelUP payment processor, login to CRE or RPE and add some items to your invoice and press **PAY**.

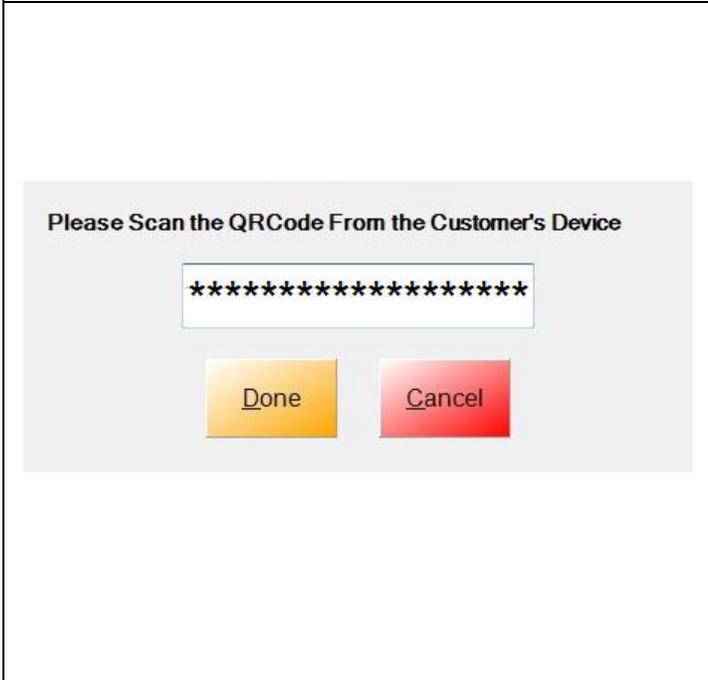
Note: LevelUP ONLY works in RPE when using Counter Service (Quick Invoicing). This feature will not work with table service.



2. Select **Pay**.
3. At the **Amount Tendered** screen select the **LevelUP payment button** (in this example we gave the display name as **LevelUP**).



5. Using the barcode scanner attached to the computer, scan the QR code on the screen of the mobile device.



Once the barcode has been scanned the transaction will close out accordingly.

Phone Usage During Transactions

	<ol style="list-style-type: none">1. When the application has been opened, you will be presented with a QR code that will need to be scanned by the barcode scanner attached to the computer. Note: Any 2D barcode scanner (that has the ability to scan QR codes) should work fine. There is also a LevelUP scanner that is available, for more information please contact LevelUP directly.2. At the bottom of this screen is a scrolling section which you can swipe left or right to add a tip amount (as a percentage).
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Receipt

pcAme

PCAmerica

1234 Test Street BOSTON, MA 02114

2/17/2013 4:24 PM

Transaction Amount	\$5.00
Tip	\$0.00
Credit Applied	- \$5.00
Total Spent	\$0.00

3. When the transaction is complete you will be given a receipt on your mobile device.