

Modifiers

WHAT KIND OF BREAD?

Rye Bread	Pumpernickel	Marble Bread	Hard Roll	Egg Roll
Club Roll				

Currently Modifying: LEAN CORNED BEEF

Modifiers are used to answer specific questions about items that are sold.

In the following example, Rye Bread, Pumpernickel, Marble Bread, Hard Roll, Egg Roll, and Club Roll are the modifiers for the sandwich and “What kind of bread?” is the question about the item being sold (LEAN CORNED BEEF, which is the sandwich in this case).

The example also requires that the sandwich LEAN CORNED BEEF has already been created and it will now be modified.

Setting up modifiers

To set up modifiers, you need to create **modifier items**. To do so, open RPE and select **Manager**. Provide the requested credentials and then follow these steps.



1. Select **Administrative**.
2. Select **Inventory Maintenance**.

3. Select **Add Item** and then **Standard Item** to create a new item.
4. Select a department (e.g. MODS). (it is recommended that you create a department which will contain only modifiers – this way, you can prevent that department from being displayed on the touch screen for organizational purposes.)
5. Provide an **Item Number** and **Description** (e.g. **BREAD001** for the **Item Number** and **Rye Bread** for the **Description**).
6. **MAKE SURE MODIFIER ITEM IS CHECKED!**
7. Select **Save**.

NOTE: Repeat Steps 3-7 for each modifier to be created (Rye Bread, Pumpnickel, Marble Bread, Hard Roll, Egg Roll, and Club Roll will all have to be created following steps 3-7 in this example).

Inventory Maintenance

Modifier group: Bread Pizza Setup Print Labels Keyboard

Department for this Item: MODS
 Item Number: BREADCHOICE
 Description: Bread
 Prompt: WHAT KIND OF BREAD?

Click to Select Picture
 

Item #	Description	Quantity	Price




A modifier group allows you to easily group modifier items. For example, if you have 'Extra Cheese', 'Peppers' and 'Mushrooms', you can group them into a 'Pizza Toppings' modifier group.

Search by Item Number: Profit%: 199.5% Retail Discount: 0% Gross Margin: 66.611%







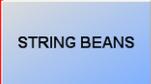
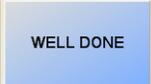







8. Select **Add Item** and then select **Modifier Group** to create a modifier group (this enables you to group similar modifier items together).
9. Select a department (e.g. MODS).
 - See step #4 for a helpful recommendation.
10. Provide an **Item Number** (e.g. **BREADCHOICE**), **Description** (e.g. **Bread**), and **Prompt** (the question to be asked) (e.g. **WHAT KIND OF BREAD?**).
11. Select **Add Modifier**.

Which modifier would you like to add to this group?






12. This will only display the Modifiers that have been created in the system.
13. Select the modifier item created in steps 3-7 (e.g. **Rye Bread**).
 - Note: all the items that have been created should be added to this group (e.g. Rye Bread, Pumpnickel, Marble Bread, Hard Roll, Egg Roll, and Club Roll).
14. Select **Save**.

Inventory Maintenance

Item: LEAN CORNED BEEF Pizza Setup Print Labels Keyboard

Department for this Item: SANDWICHES Avg Cost: \$5.00000 Tax Bar Tax

Item Number: CSAND001 Price you charge: \$10.99 Tax 2

Description: LEAN CORNED BEEF Price with tax: \$10.99 Tax 3

In Stock: 0

Click to Select Picture

Optional Info Pending Orders Properties Notes **Modifiers** Price Levels

Ordering Info Special Pricing Matrix Sales History Printers Recipe

Modifier List
 Groups Individual Items

Description	Prompt	Charge?# To Select	Forced?

Add Modifier Group Remove

To Select: 1 Description: Prompt: Charge for modifiers Forced?

Search by Item Number: Profit% 119.8 % Retail Discount 0 % Gross Margin 54.504 %

15. Select the item you would like the modifiers to modify (e.g. **LEAN CORNED BEEF**).
16. Select the **Modifiers** tab.
17. Select **Add Modifier Group**.

Which modifier group would you like to add to this item?

Bread	MEAT TEMP	POTATO	SIDE SALAD	VEGGIES
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18. This will only display the Modifier Groups that have been created in the system.
19. Select the modifier group created in steps 8-13.
20. You will be prompted as to whether you would like to charge for the modifiers items in this group.

Inventory Maintenance

Item: LEAN CORNED BEEF Pizza Setup Print Labels Keyboard

Department for this Item: SANDWICHES Avg Cost: \$5.00000 Tax Bar Tax

Item Number: CSAND001 Price you charge: \$10.99 Tax 2

Description: LEAN CORNED BEEF Price with tax: \$10.99 Tax 3

In Stock: 0

Optional Info Pending Orders Properties Notes Modifiers Price Levels

Ordering Info Special Pricing Matrix Sales History Printers Recipe

Modifier List Groups Individual Items

Description	Prompt	Charge?	# To Select	Forced?
Bread	WHAT KIND OF B	No	=1	Yes

To Select: 1

Description: Bread Prompt: WHAT KIND OF BREAD? Charge for modifiers Forced?

Search by Item Number Profit%: 119.8% Retail Discount: 0% Gross Margin: 54.504%

Buttons: Previous, Look up, Next, Add Item, Save, Transfer, Instant PO, Help, Duplicate, Delete, Exit

21. You can choose how many modifiers items can be selected under # To Select.

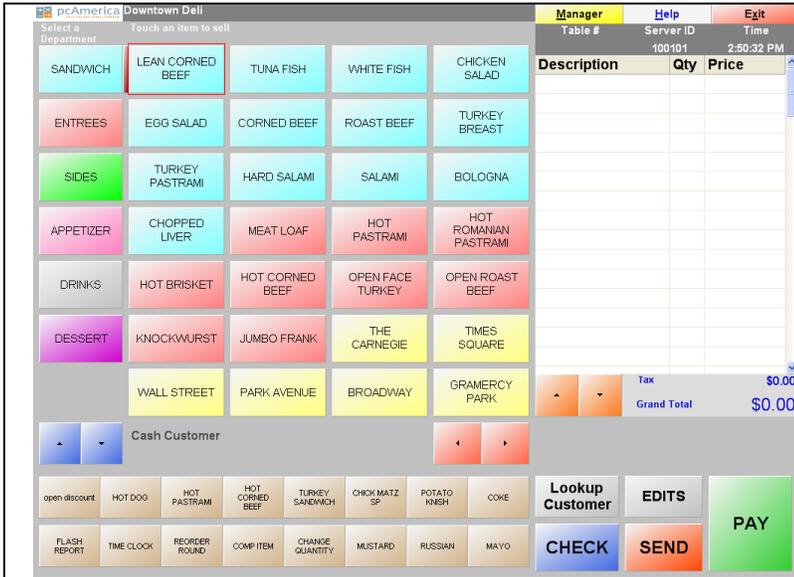
- Using the dropdown set # To Select to =2 which will only allow your employees to select 2 modifiers for this prompt.
- Using the dropdown set # To Select to <=2 which will only allow your employees to select either 2 or anything less than 2 modifiers for this prompt.

22. You can also choose to force the modifier (one must be selected) by checking **Forced?**.

Note: you are able to add as many modifier groups as you like to the item to be modified (e.g. WHAT KIND OF BREAD?, HOW THE MEAT SHOULD BE COOKED?....)

23. Select **Save**.

Ring up items with modifiers attached to them



1. Select the item from the touch screen as you normally would.
2. Select a modifier or multiple modifiers in response to the prompt (e.g. WHAT KIND OF BREAD?).



Note that the names of the modifiers are added to the invoice, as seen pictured left.