

Overview

You can now configure CRE to sort bar tabs by last name when a swiped **Pre-Auth** credit card transaction is present on a tab. This feature is available in versions 13.1011 and later.

CRE Configuration

To configure CRE to sort by last name, follow these steps:

- 1 Go to the **Setup Screen** and select the **Payment Processing** tab.
- 2 Select the **Other Options** tab and check the **Display Tab by Last Name (Pre-Auth)** box.

The screenshot shows the 'Setup Screen' window with the 'Payment Processing' tab selected. The 'Other Options' sub-tab is active, displaying various configuration options. The 'Display Tab by Last Name (Pre-Auth)' checkbox is checked, indicating that bar tabs with swiped Pre-Auth transactions will be sorted by last name.

Processing	Other Options	Tips	Donations
Floor Charge Amount	\$0.00	Pre-Authenticate Credit Cards (Bar Tabs) For \$	\$0.00
Max Debit Cashback	\$0.00	Pre-Authenticate Cards Prompt	
Batch Size	300	<input checked="" type="radio"/> Force Preset Amount	
License Min	\$0.00	<input type="radio"/> Use Amount as Suggested	
Phone # Min	\$0.00	When Starting a New Tab:	
No Credit Card Signatures Below	\$0.00	<input checked="" type="radio"/> Do Nothing	
		<input type="radio"/> Force Credit Card Pre-Auth	
		<input type="radio"/> Allow Pre-Auth to be Bypassed	
		<input type="checkbox"/> Perform Batch Settlement On EndOfDay	
		<input type="checkbox"/> Perform Auto Settlement	
		<input checked="" type="checkbox"/> Display Tab by Last Name(Pre-Auth)	

Buttons: Scale, Update, Exit

- 3 Select **Update** to save your changes.

Please note:

- ▶ Last-name sorting will **not** apply to open bar tabs.
- ▶ Last-name sorting will apply **only** to bar tabs with **swiped Pre-Auth** transactions. It will not apply to any other type of credit card transaction type (for example, **Sale**), nor will it apply to manually entered **Pre-Auth** transactions. Any such tabs will be sorted by first name.